



Report: Career Day
School: LICEO CLASSICO B, TELESIO
Date: 24 / 09 / 2018
Class: 3B-4B Liceo Europeo
Teacher: Dino Mancuso

Aim of the activities: Students will create their first resume/ Curriculum Vitae using proper formatting.

Outcome By completing this task students will be able to:

1. Understand the nature and purpose of a resume.
2. Examine a variety of resumes to determine best layout, content and style.
3. Develop and produce their own resume.
4. New vocabulary

Materials:

1. Students will need their Personal Education Plans, work experience reports, self-assessment results etc
2. Rough paper for first drafts,
3. Empty C.V. format Europass

Methodology:

- i. Explain the aims of the lesson.
- ii. Go through the different sections. Ask students what they think of it – layout content e
- iii. stress the importance of the resume/ C. V. how it needs to be well planned, meticulously scrutinised and well presented with no punctuation or spelling mistakes
- iv. Ask each student to write out their own resume/ C.V. in a first draft and then suggest improvements and correct mistakes.
- v. Remind the class that it is essential to update continually their resumes.
- vi. Summarise the main learning outcomes.

